



**CITY OF LONG LAKE
PLANNING COMMISSION MEETING MINUTES
January 12, 2021**

CALL TO ORDER

The meeting was called to order at 6:30 pm by Chair Adams.

Present: Chair: Roger Adams; Commissioners: John Hughes, Virginia See, Anita Secord, and Steve Keating; City Council Member/Liaison: Mike Feldmann

Staff Present: City Administrator: Scott Weske

Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA

By consensus of the full Commission, the agenda was approved as presented.

CONSENT AGENDA

A. Approve Minutes of the December 16, 2020 Planning Commission Meeting

Commissioner See moved to approve the Consent Agenda as presented. Commissioner Secord seconded. Ayes: all by roll call.

OPEN CORRESPONDENCE

No one appeared to address the Planning Commission during Open Correspondence, and no written comments were received to be read aloud by staff.

BUSINESS ITEMS

A. Recommendation for Appointment of Planning Commission Chair and Chair Pro-Tempore Position for 2021

Commissioner Secord moved to recommend the City Council appoint Roger Adams to continue serving as Chair and Stephen Keating to serve as Chair Pro-Tempore for 2021. Commissioner See seconded. Ayes: all by roll call.

B. Update Regarding New Planning Commission Payroll

City Administrator Weske explained that because of all the work that Planning Commission members undertake as volunteers, the City Council, in the 2021 budget, approved the

addition of pay for Planning Commissioners. He advised that the wage rate will be \$125/meeting attended for the Chair and \$100/meeting attended for the Commissioners.

Chair Adams asked Administrator Weske to pass along appreciation from the Commission for this gesture.

Commissioner Hughes questioned if it would be possible to donate their pay back to the City or to a specific cause.

Weske responded that if any of the Commissioners would like to do that, he believes it would be easier done as a lump sum in December as a one-time donation. He stated that for payroll reasons W-2 forms will be issued.

OTHER BUSINESS

A. Council Liaison Report

Council member Mike Feldmann introduced himself to the Commission as a new City Council member and the Council's new liaison to the Planning Commission. He gave an overview of the discussion at the most recent Council meeting.

B. Commission Member Business

None.

C. Staff Business

None.

ADJOURN

Commissioner Keating moved to adjourn the meeting at 6:41 pm. Commissioner See seconded. Ayes: all by roll call.

Respectfully submitted,

Scott Weske
City Administrator